

SY 2020-2021 Child Nutrition Planning Template

The 2020-2021 school year schedule and department requirements due to Covid-19 will impact the strategies and tactics that Child Nutrition Programs use to produce and serve meals to students. This template can be used to assess the impact of these changes to guide conversations with district leadership. Under each applicable model, complete the prompts to determine the impact to your school. Schools may be planning to utilize multiple models. When discussing the school year schedule and department needs with district leadership, it is important to communicate how scheduling and additional department requirements will impact the school food service budget and how much lead time child nutrition programs require to successfully implement an alternate feeding model(s). This document does not represent all needs or models that may be considered by a school; it may be utilized as a tool to assist in the planning process.

Model 1 - Cafeteria Model

Meals continue to be served to students in the cafeteria with additional safety, sanitation, and social distancing practices implemented.

Additional resources required to pivot to this model, equipment needed (Check all that apply)

Cleaning and sanitizing materials: _____

Adequate table and seating space: _____

Service styles that promote social distancing: _____

Other: _____

Waivers required:

Revised staffing needs:

Other resources needed to implement:

Lead time necessary to implement staff training and purchase required equipment:

Total Additional Projected Costs: insert dollar amount in the field

Increased Food Cost: _____

New Equipment: _____

New Staffing Needs: _____

Other: _____

Total: _____

Model 2 - In Classroom Meals

Meals are served to students in classrooms

Additional resources required to pivot to this model, equipment needed (Check all that apply)

Kiosks or other method for counting reimbursable meals : _____

Coolers: _____

Mobile transport carts: _____

Cleaning and sanitizing supplies (for desks and surfaces) _____

Other: _____

Waivers required:

Other resources needed to implement:

Revised staffing needs:

Lead time necessary to implement staff training and purchase required equipment:

Total Additional Projected Costs: insert dollar amount in the field

Increased Food Costs: _____

Increased Packaging Costs: _____

New Equipment: _____

New Staffing Needs: _____

Other: _____

Total: _____

Model 3 - Virtual Learning

Students that will continue distance learning and are provided meals through delivery or a grab and go model.

Additional resources required to pivot to this model, equipment needed (Check all that apply)

Packaging materials: _____

Temperature holding equipment: _____

Menu variety: _____

Other: _____

Waivers required: Consider bulk foods*

Other resources needed to implement:

Revised staffing needs:

Lead time necessary to implement staff training and purchase required equipment:

Total Additional Projected Costs: insert dollar amount in the field

Increased Food Cost

Increased Packaging Costs: _____

New Equipment: _____

New Staffing Needs: _____

Other: _____

Total: _____